



# Cassia County Board of Commissioners

## REGULAR MEETING MINUTES

### Monday, December 11, 2023

Cassia County Courthouse ▪ Commission Chambers  
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

#### ACTION AGENDA ITEMS

- 1) 9:03 AM Call to order
- 2) Pledge of Allegiance and prayer
- 3) 9:04 AM Roll call

#### **Roll Call.**

**Present:** Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Kerry McMurray - Assistant to Board (Not voting), Cally Velasquez - Deputy Clerk (Not voting).

- 4) 9:04 AM Calendar, meetings, committee reports, and correspondence were reviewed.
  - a) 12/11/2023 - Meeting with District 27 Legislators
  - b) 12/11/2023 - Fair Board meeting - Beck
  - c) 12/12/2023 - Joint Executive Jail meeting - Searle
  - d) 12/12/2023 - Joint Meeting with Minidoka County Commissioners
  - e) 12/14/2023 - South Central Community Action Partnership meeting - Kunau
  - f) 12/14/2023 - Bannock County Open House for Forensic Pathology Building - Beck
  - g) Beck reported on his meeting in Elmore County last Friday. It appears that Elmore County will be needing to use our area's land fill for at least a year while they try to develop a solution to their problem. Nate Francisco was advised to consider purchasing more land to expand the landfill.
- 5) 9:16 AM Approve payables for 12/11/2023
  - a) The Auditor's Office advised the Board of a payment that will show up on next week's payables but required a check be sent immediately for an insurance invoice in the amount of \$148,965.50 to ICRMP.

9:16 AM **Motion and Action:** Approve payables in the amount of \$585,866.50 as presented on 12/11/2023, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

- 6) 9:19 AM Approve minutes from 12/4/2023 and 12/7/2023

9:19 AM **Motion and Action:** Approve minutes from 12/4/2023 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

9:20 AM **Motion and Action:** Approve minutes from 12/7/2023 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

CASSIA COUNTY COMMISSION  
REGULAR SESSION  
Monday, December 11, 2023

**Instrument # 2023004205**  
BURLEY, CASSIA, IDAHO  
12-29-2023 12:33:56 PM No. of Pages: 8  
Recorded for : CASSIA COUNTY COMMISSIONERS  
JOSEPH LARSEN Fee: 0.00  
Ex-Officio Recorder Deputy *EL*  
Index to: COMMISSIONERS MINUTES

7) 9:20 AM Approval of synopsis for November 2023

9:20 AM **Motion and Action:** Approve synopsis for November 2023 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

8) 9:21 AM Approval of junior college Certificates of Residency – there were none to be considered.

9) Personnel Matters – there were none to be considered.

10) 10:21 AM Executive Session

10:22 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, and Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

11:05 AM Prosecutor Larsen left the meeting during executive session.

11:16 AM Upon exit of Executive Session, the board took the matter under advisement.

11:16 AM **Motion and Action:** Approve recommendations of the Social Services Director regarding indigent matters, **Moved by** Bob Kunau - Member, **Seconded by** Leonard M. Beck - Chair. Motion passed unanimously.

11) 9:22 AM Approve and execute Resolution No. 2023-021 granting CUP/CAFO and Variances for Malta Land and Livestock, LLC

a) The presented resolution memorialized the Board's decision last week to approve the CUP/CAFO and Variance applications.

b) Mr. McMurray noted that the first condition listed on page 10 regarding a new nutrient management program has been received and satisfied for the record.

9:26 AM **Motion and Action:** Approve resolution no. 2023-021, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

12) 9:36 AM Execute Construction Contract with Hanson Sports LLC for Grandstands

a) The contract sent to Hanson Sports has been signed by them and received back for the Board's final approval and signatures.

b) McMurray reported that the company had resolved all of the previous concerns of the Board and the law.

9:38 AM **Motion and Action:** Approve the construction contract with Hanson Sports for the grandstands, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

13) 9:39 AM Execute Change Order with Hanson regarding payment and performance bonds on Construction Contract

- a) The change order reflects an additional payment for the payment and performance bonds required in the amount of \$12,094.00.
- b) McMurray noted that the signed payment and performance bonds have been received by email and the originals are being sent through the mail.
- c) McMurray also advised that next week there will be a payment of contract application introduced to allow the company to order the stadium seating as soon as possible in the amount of \$266,780.00.

9:40 AM **Motion and Action:** Approve the change order with Hanson regarding payment and performance bonds on construction contract in the amount of \$12,094.00, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

14) 10:15 AM Deliberate regarding payment pursuant to Section 2.1 of the Barnes Real Estate Purchase Agreement

- a) Prosecutor Larsen explained the agreement in Section 2.1 of the purchase agreement requires payment to Barnes in the amount of \$110,000.00 for the prescriptive easement that runs across County property.

10:20 AM **Motion and Action:** Approve the payment of \$110,000.00 pursuant to Section 2.1 of the Barnes Real Estate Purchase Agreement, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

15) 9:42 AM Continue discussion on proposed on-call pay and shift differential pay for the jail

- a) The discussion on the proposed request for shift differential pay and on-call pay was continued with Cpt. Thompson and Lt. Taylor answering questions from the Board.
- b) The discussion of prorating the on-call pay was considered.
- c) No decision will be made until the matters are discussed with the Joint Executive Jail Committee tomorrow morning.

10:10 AM Prosecutor Larsen entered the meeting.

#### **SCHEDULED ACTION AGENDA ITEMS**

16) 9:28 AM Consider quote from The Blind Store for replacement blinds - Hernandez

- a) Maintenance Supervisor Hernandez presented the quote from The Blind Store to replace blinds in several offices of the Courthouse, namely, Building & Zoning, Auditor, Treasurer, and Election Offices.
- b) A description of the limited lifetime warranty of these blinds was also included.
- c) The total for all of the offices is \$4,565.00.

9:35 AM **Motion and Action:** Approve the presented blinds purchase from The Blind Store for \$4,565.00, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

- 17) 11:25 AM Mini Cassia Commerce Authority Winter Report - Inouye
- a) Mr. Inouye reviewed his winter report with the Board regarding the activities of the Mini-Cassia Commerce Authority as outlined in his report.
  - b) Topics of solar energy systems, roads and transportation, and electrical infrastructure were discussed with business groups planning to develop in the Magic Valley. He expressed his excitement particularly with solar energy as new advancements and technologies continue to develop to make solar energy more efficient and feasible to the public.
- 18) 11:16 AM Fair Board annual financial presentation
- a) Secretary of the Fair Board Carla Beck briefly reviewed the financial income/expense statement for FY2023 to the Commissioners.
  - b) Ms. Beck stated that the total income was \$713,000, and total expenses of \$689,000 for a net income of \$24,000. It was clarified that employee payroll costs paid through the county were excluded from the above figures.
  - c) She felt the fair went well and the finances performed as expected.
  - d) 11:43 AM Cordell Sheridan prepared some remarks to share with the Board. He reported better working relationships with City of Burley Officials that resulted in better care of the parking situations and garbage pick-up. He also reported that the concert they held was the second best attended on record.
  - e) The Fair Board has started designating coordinators to help supervise and plan for various aspects of the fair so that more focus can be given and better development of programs can be achieved for an overall improved fair experience. They've also sought out experts in various fields for training and education. This has resulted in excellent ground conditions for horse races and barrel racing in particular.
  - f) Other areas of improvement included were social media, livestock supply, and sponsorship development.
- 19) 11:56 AM Lunch with the Fair Board at Perkins
- a) Continued discussions with the Fair Board involved improvements and progress they are making, both with programs and relationships with other entities, regarding the fair.
  - b) They also discussed plans for the demolition of the old grandstands and construction of new ones.
- 20) 1:40 PM Meeting with District 27 State Legislators at Minidoka County Commissioners Room
- a) Representatives Doug Pickett and Clay Handy, and Senator Kelly Anthon were in attendance to answer any questions that the Commissioners or other representatives in attendance had regarding the upcoming legislation plans for the state.
  - b) Topics of county fiscal responsibilities, the State's planned implementation of Public Defense, the future of EMS, and difficulties of rural counties with funding were discussed. Agendas and legislative items were forecast for the coming year, as well as a caution that it is an election year so many things may be reported to the advantage or disadvantage of the various political entities.

**UNFINISHED BUSINESS ACTION AGENDA ITEMS**

- 21) Consider XCell Engineering LLC contract for geotechnical survey - matter was not discussed

22) 11:56 AM Proposed County Building discussion

- a) Kunau distributed a preliminary floorplan he drew for the Board's consideration and discussion at another time.

23) 3:02 PM Adjourn at Minidoka County Commissioner Chambers

3:02 PM **Motion and Action:** Adjourn, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

APPROVED:

A handwritten signature in cursive script, reading "Leonard M. Beck", written over a horizontal line.

Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:

A handwritten signature in cursive script, reading "Cally Velasquez", written over a horizontal line.

Cally Velasquez



SUMMARY CLAIMS APPROVAL REPORT

INCLUDING BUDGET BALANCES

BOTH UNPAID CLAIMS & DEMANDS GENERAL GOVERNMENT FUNDS

19% OF FISCAL YEAR ELAPSED


\* UNAPPROVED DEMANDS APPEAR IN ACTUALS AND ALSO AS AN INVOICE .

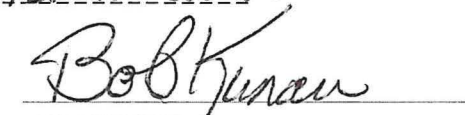
Fund	Budget	Actual	Demand/Claims Amt	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	5,736,912.00	1,054,653.96	90,492.57	4,682,258.04	82%
0002 ROAD & BRIDGE	754,095.00	86,402.71	12,165.05	667,692.29	89%
0006 DISTRICT COURT	377,630.00	55,264.07	4,992.78	322,365.93	85%
0008 JUSTICE FUND	13,922,579.00	2,403,195.83	302,266.88	11,519,383.17	83%
0012 M-C MISDEMEANOR PROBATION	1,184,800.00	248,755.05	23,029.79	936,044.95	79%
0013 911 COMMUNICATIONS	866,250.00	14,550.72	43,014.76	851,699.28	98%
0015 CONSOLIDATED ELECTIONS	242,710.00	42,532.54	2,601.81	200,177.46	82%
0016 SOCIAL SERVICES-ASSISTANCE	537,550.00	24,714.99	1,935.00	512,835.01	95%
0018 CASSIA COUNTY FAIR	280,380.00	15,062.27	1,446.00	265,317.73	95%
0020 REVALUATION	356,180.00	69,261.77	6,086.34	286,918.23	81%
0025 WATERWAYS	50,000.00	6,824.58	742.43	43,175.42	86%
0027 NOXIOUS WEED & PEST	439,385.00	53,028.92	6,365.09	386,356.08	88%
0028 SNOWMOBILE	86,425.00	1,410.06	1,222.28	85,014.94	98%
0029 PHYSICAL FACILITIES	12,041,300.00	8,608.33	148.91	12,032,691.67	100%
0033 COURT FACILITIES FUND	0.00	1,450.00	870.00	-1,450.00	0% *
0048 EMPLOYEE BENEFITS FUND	3,873,550.00	576,218.35	87,290.53	3,297,331.65	85%
0053 NARCOTICS SEIZED ASSETS FUND	40,000.00	7,636.34	1,196.28	32,363.66	81%
Total Amount Paid			585,866.50		


STATE OF IDAHO  
CASSIA COUNTY

WE, THE CASSIA COUNTY COMMISSIONERS, BEING DULY SWORN DO HEREBY CERTIFY AND DECLARE THAT  
WE HAVE REVIEWED THE DEMANDS ENUMERATED AND REFERRED TO IN THE FOREGOING REGISTER, AND THAT THE SAME ARE  
TO THE BEST OF OUR KNOWLEDGE ACCURATE AND ARE JUST CLAIMS AGAINST THE COUNTY, AND THAT THERE ARE FUNDS  
AVAILABLE FOR PAYMENT THEREOF IN THE COUNTY TREASURY.

APPROVED FOR DISTRIBUTION AS OF 12-11-2023

  
COMMISSIONER

  
COMMISSIONER

  
COMMISSIONER

attest: Cathy Velasquez deputy clerk

\* WARNING: This fund is over budget

# Cassia County Commissioner Meeting

## Attendance Log

Date: 12-11-2023

NAME (Please Print)	TOWN	REPRESENTING
1. Lance Stevenson	Rupert	Middlebury County
2. Shannon Taylor		Sail
3. Pete Hernandez	Burley	@ Grounds + Buildings
4. J. Thompson		CCSO
5. Paul Marchant	Burley	Fair Board
6. Todd Powers	Malta	Fair Board
7. Carla Beck	Burley	Fair Board
8. Winston Inouye	Burley	MCCA
9. Chris Inouye	Burley	MCCA
10. James Inouye	Burley	MCCA
11. Cordell Sheridan	Almo	Fair Board
12. Tony Holt	Burley	Fair Board
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